



ROANOKE REGIONAL AIRPORT COMMISSION

SEPTEMBER 24, 2020
1:00 pm

TENTATIVE AGENDA FOR THE COMMISSION

1. Call to Order -- Roll Call

2. **CONSENT AGENDA**

2.A. Minutes of the regular monthly meeting held on August 18, 2020.

RECOMMENDED ACTION: Dispense with the reading thereof and approve as recorded.

2.B. Roanoke Regional Airport Commission Air Traffic Report – July 2020.

RECOMMENDED ACTION: Receive and file.

REGULAR AGENDA

3. Hearing of Citizens Upon Airport Matters

4. Reports of Airport Businesses

5. Reports through/from the Executive Director

A. The monthly Air Service Update from the Director of Marketing and Air Service.

B. The monthly financial report from the Director of Finance and Administration.

C. An insurance status report from the Director of Finance and Administration.

D. A report from the Director of Planning and Engineering with regard to authorizing Amendment No. 24 to Contract No. 5986 for Airport Engineering Services with Delta Airport Consultants, Inc. to provide construction administration services for the Rehabilitate Airfield Signage and Lighting Project. **(Resolution No. 17-092420)**

E. A report from the Director of Planning and Engineering with regard to authorizing award of a contract to Skanska USA Building, Inc. for Resident Project Representative (RPR) Services for the Rehabilitate Airfield Signage and Lighting Project. **(Resolution No. 18-092420)**

6. Motions and Miscellaneous Business:
 - A. Comments by Executive Director.
 - B. Inquiries and/or Comments by Commission Members.
7. A request from the Executive Director for a closed meeting to discuss a long term contract, where, if made public initially in an open meeting, the bargaining position or strategy of the Commission would be adversely affected, pursuant to Section 2.1-3711 A. (29), Code of Virginia (1950), as amended.
8. A request from the Executive Director for a closed meeting to discuss a land acquisition, where, if made public initially in an open meeting, the bargaining position or strategy of the Commission would be adversely affected, pursuant to Section 2.1-3711 A. (3), Code of Virginia (1950), as amended.
9. Certification of Closed Meeting.
10. Adjourn

Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations or adaptations.

In accordance with guidelines adopted by this Commission, please be advised that all speakers making presentations as part of the "Reports of Airport Businesses" and the "Hearings of Citizens Upon Public Matters" section of the agenda shall be confined to three minutes, unless additional time has been requested of and granted by the Commission, or unless such presentation is extended by reason of the Commission's request for additional information.