



## ROANOKE REGIONAL AIRPORT COMMISSION

September 27, 2022  
8:30 a.m.

### TENTATIVE AGENDA FOR THE COMMISSION

Any requests to speak must be emailed to: [Danielle.poe@flyroa.com](mailto:Danielle.poe@flyroa.com) no later than 5:00 p.m. on Friday, September 23, 2022. Each speaker will be allotted three minutes.

1. Call to Order -- Roll Call

#### CONSENT AGENDA

2. Minutes of the regular monthly meeting held on August 16, 2022.

RECOMMENDED ACTION: Receive and file

#### Information Items

3. Executive Director's Update
4. A recommendation to authorize the adoption of a Policy on Commission Participation in Meetings when Absent; All-Virtual Public Meetings. (**Resolution No. 15-092722**)
5. Finance Report
6. Air Service Update
7. Public Comments on Airport Matters

#### New Business

8. Report on contracts.
9. A Report and recommendation to award Contract No. 6314 for Air Service Development Services. (**Resolution No. 16-092722**)

## Closing

10. Inquiries and/or Comments by Commission Members
11. A motion to go into a Closed Sessions for the following purpose,
  - I. Discussion of a contract involving the expenditure of public funds, and the discussion of the terms or scope of a public contract where discussion would adversely affect the bargaining position or negotiating strategy of the Commission pursuant to Section 2.2-3711h,A,(29) of the Code of Virginia, (1950), as amended.
  - II. Discussion or consideration of the acquisition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Commission pursuant to Section 2.2-3711.A.3 of the Code of Virginia, (1950), as amended.
  - III. Consultation with legal counsel retained by the Commission regarding a specific legal matter involving potential liability of the Commission to one or more citizens pursuant to Section 2.2-3711.A.8. of the Code of Virginia, 1950 as amended.
  - IV. Certification of Closed Session
12. Adjourn

**Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations or adaptations.**

**In accordance with guidelines adopted by this Commission, please be advised that all speakers making presentations as part of the "Reports of Airport Businesses" and the "Hearings of Citizens Upon Public Matters" section of the agenda shall be confined to three minutes, unless additional time has been requested of and granted by the Commission, or unless such presentation is extended by reason of the Commission's request for additional information.**