

Roanoke Regional Airport Commission
Invitation for Bids
IFB No. 18-010
Preventive Maintenance Performed on a Monthly Basis of Four Elevators
at
Roanoke Blacksburg Regional Airport

Sealed bids are hereby solicited from qualified companies to furnish all labor, materials, parts and supplies necessary for monthly preventive maintenance and related repairs of four (4) elevators for a period of five (5) years at Roanoke Blacksburg Regional Airport. In order to provide the high level of response services required by the Commission, Bidder **must maintain a business office within 40 miles of the Roanoke Blacksburg Regional Airport**, and its Commission contact (whether principal, service or other manager) and its mechanics must be located in such office or in another office within the 40 mile radius of the Airport.

Interested companies can find the Invitation for Bids (IFB) online at **eVA** (<https://eva.va.gov/>) and obtain a copy of IFB No. 18-010 there. Bids must be submitted to the Commission's Administrative Offices according to the guidelines contained in the IFB.

Bids will be accepted at the Roanoke Regional Airport Commission administrative offices until 2:00 P.M. on July 12, 2018. The offices are located on the second floor of the Terminal. The Airport is located at 5202 Aviation Drive, Roanoke, VA 24012.

A pre-bid meeting will be held in Conference Room "A" of the Commission offices on June 28, 2018 at 10:00 a.m. and the work sites will be shown to bidders by a Commission representative following the pre-bid meeting to assist bidders in preparing their bid packages. Any interested bidder should arrive at the Commission's offices, second floor of Terminal building by the specified time in order to view the site. There will be no additional meetings or site reviews.

This procurement is subject to and governed by the Virginia Public Procurement Act, as amended, as modified by the Roanoke Regional Airport Commission Procurement Regulations, as amended, which are incorporated by reference herein.

The Roanoke Regional Airport Commission reserves the right to waive any informalities, technicalities, or irregularities in a Bid, or to reject any and all bids, or to re-advertise for bids and to award or refrain from awarding the Contract for the bid specified, should any such action be deemed to be in the best interest of the Commission.

