



ROANOKE REGIONAL AIRPORT COMMISSION

NOVEMBER 17, 2020

8:30 a.m.

TENTATIVE AGENDA FOR THE COMMISSION

*****Meeting to be held at the new CONRAC building*****

(the new building right beside the terminal)

1. Call to Order -- Roll Call

2. **CONSENT AGENDA**

2A Minutes of the regular monthly meeting held on October 20, 2020.

RECOMMENDED ACTION: Dispense with the reading thereof and approve as recorded.

2B Roanoke Regional Airport Commission Air Traffic Report – September 2020.

RECOMMENDED ACTION: Receive and file.

REGULAR AGENDA

3. Hearing of Citizens Upon Airport Matters

4. Reports of Airport Businesses

5. Reports through/from the Executive Director

A. The monthly Air Service Update from the Director of Marketing and Air Service.

B. The monthly financial report from the Commission Treasurer.

C. The Audited Financial Statements from the Commission Treasurer.

D. A report from the Director of Finance and Administration with regard to authorizing a retiree health insurance contribution for 2021. **(Resolution No. 20-111720)**

E. A report from the Director of Planning and Engineering with regard to authorizing a contract with Jack St. Clair, Inc. for Hangar 4 Pavement and Drainage Repairs Project. **(Resolution No. 21-111720)**

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- F. A report from the Executive Director with regard to adopting a schedule of meetings for 2021.

- 6. Motions and Miscellaneous Business:
 - A. Comments by Executive Director.

 - B. Inquiries and/or Comments by Commission Members.

- 7. Adjourn

At 10:00 a.m., the Commission will have a Ribbon Cutting Ceremony for the opening of the CONRAC facility.

Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations or adaptations.

In accordance with guidelines adopted by this Commission, please be advised that all speakers making presentations as part of the "Reports of Airport Businesses" and the "Hearings of Citizens Upon Public Matters" section of the agenda shall be confined to three minutes, unless additional time has been requested of and granted by the Commission, or unless such presentation is extended by reason of the Commission's request for additional information.