



ROANOKE REGIONAL AIRPORT COMMISSION

JUNE 20, 2017
8:30 a.m.

TENTATIVE AGENDA FOR THE COMMISSION

1. Call to Order -- Roll Call

2. **CONSENT AGENDA**

C-1 Minutes of the regular monthly meeting held on May 16, 2017.

RECOMMENDED ACTION: Dispense with the reading thereof and approve as recorded.

C-2 Roanoke Regional Airport Commission Air Traffic Report – April 2017.

RECOMMENDED ACTION: Receive and file.

REGULAR AGENDA

3. Special Recognition and Appreciation:

A. Special Recognition and Appreciation of Airport Ambassadors.

4. Hearings of Citizens Upon Public Matters

5. Reports of Airport Businesses

6. Video - Month In Review

7. Petitions and Communications: None

8. Reports through/from the Executive Director

A. The monthly air service update from the Director of Marketing and Air Service. **(Receive and file.)**

B. The Treasurer's monthly financial report for Roanoke Regional Airport Commission for the eleven months ending May 31, 2017. **(Receive and file.)**

- C. A report from the Director of Finance and Administration with regard to adopting a compendium of fees and charges for FY 18. **(Resolution No. 11-062017)**
 - D. A report from the Director of Finance and Administration with regard to authorizing a lease between Roanoke Regional Airport Commission and Union Bank and Trust for a five year lease term for automated teller banking services. **(Resolution No. 12-062017)**
 - E. A report from the Director of Planning and Engineering with regard to authorizing FAA Airport Improvement Program (AIP) Grant(s) 3-51-0045-05- Pending for the Walkway Canopy, Sealcoat for Runways 6-24 and 16-34, Design of the General Aviation (GA) Ramp Rehabilitation Projects and the Replacement of Snow Plow Vehicle 15. **(Resolution No. 13-062017)**
 - F. A report from the Director of Planning and Engineering with regard to awarding a contract for the Walkway Canopy Project to Lionberger Construction Company, Inc., FAA AIP No. 3-51-0045-Pending. **(Resolution No. 14-062017)**
 - G. A report from the Director of Planning and Engineering with regard to awarding a contract to Wausau Equipment Company, Inc. for the Purchase of One Airfield Snow Removal Carrier Vehicle with Spreader and 22 Foot Plow; FAA AIP No. 3-51-0045-Pending. **(Resolution No. 15-062017)**
 - H. A report from the Director of Planning and Engineering with regard to authorizing Amendment No. 17 to Contract No. 5986 Airport Engineering Services with Delta Airport Consultants, Inc. to Provide Construction Administration and Resident Project Representative Services for the Sealcoat Runways 6-24 and 16-34 Project; FAA AIP No. 3-05-0045-Pending. **(Resolution No. 16-062017)**
 - I. A report from the Executive Director with regard to authorizing a lease of Building #5 with Sassard Construction Company, Inc., t/a Air Freight Forwarders. **(Resolution No. 17-062017)**
9. Motions and Miscellaneous Business:
- A. Comments by Executive Director.
 - B. Inquiries and/or Comments by Commission Members.
10. Adjourn

Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations or adaptations.

In accordance with guidelines adopted by this Commission, please be advised that all speakers making presentations as part of the "Reports of Airport Businesses" and the "Hearings of Citizens Upon Public Matters" section of the agenda shall be confined to five minutes, unless additional time has been requested of and granted by the Commission, or unless such presentation is extended by reason of the Commission's request for additional information.