ROANOKE-
BLACKSBURG
REGIONAL
AIRPORT

ROANOKE REGIONAL AIRPORT COMMISSION

JUNE 19, 2018
8:30 a.m.

TENTATIVE AGENDA FOR THE COMMISSION

1. Call to Order -- Roll Call

2. **CONSENT AGENDA**

C-1 Minutes of the regular monthly meeting held on May 22, 2018.

RECOMMENDED ACTION: Dispense with the reading thereof and approve as recorded.

C-2 Roanoke Regional Airport Commission Air Traffic Report – April 2018.

RECOMMENDED ACTION: Receive and file.

REGULAR AGENDA

3. Special Recognition and Appreciation:

A. Special Recognition and Appreciation of Airport Ambassadors.

4. Hearings of Citizens Upon Airport Matters

5. Reports of Airport Businesses

6. Video - Month In Review

7. Reports through/from the Executive Director

A. The monthly air service update from the Director of Marketing and Air Service. **(Receive and file.)**

B. The Treasurer's monthly financial report for Roanoke Regional Airport Commission for the eleven months ending May 31, 2018. **(Receive and file.)**

C. A report from the Director of Planning and Engineering with regard to authorizing a revision to Appropriations for FAA Airport Improvement Program (AIP) Grant Application No. 3-51-0045-Pending – General Aviation Ramp Rehabilitation Project. **(Resolution No. 12-061918)**

D. A report from the Director of Planning and Engineering with regard to awarding a contract to Highway and Safety Services, Inc. for Rehabilitate General Aviation Ramp East Project, AIP No. 3-51-0045-Pending. **(Resolution No. 13-061918)**

E. A report from the Director of Planning and Engineering with regard to authorizing Amendment No. 18 to Contract 5986 Airport Engineering Services with Delta Airport Consultants, Inc. to provide Engineering Construction Administration Services for the Rehabilitate General Aviation Ramp East Project. **(Resolution No. 14-061918)**

F. A report from the Executive Director with regard to authorizing a lease agreement with S&C Electric Company for Building #21. **(Resolution No. 15-061918)**

8. Motions and Miscellaneous Business:

A. Comments by Executive Director.

A request from the Executive Director for a Closed Meeting to consult with Legal Counsel for a matter pertaining to probable litigation, where such discussion in an open meeting would adversely affect the negotiating or litigating posture of the Airport Commission, pursuant to Section 2.2-3711 (A)(7), Code of Virginia (1950), as amended.

RECOMMENDED ACTION: Concur in request for Closed Meeting.

B. Inquiries and/or Comments by Commission Members.

9. Convene in Closed Meeting

10. Reconvene

11. Certification of Closed Meeting

12. Strategic Planning Discussion

13. Adjourn

Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations or adaptations.

In accordance with guidelines adopted by this Commission, please be advised that all speakers making presentations as part of the "Reports of Airport Businesses" and the "Hearings of Citizens Upon Public Matters" section of the agenda shall be confined to three minutes, unless additional time has been requested of and granted by the Commission, or unless such presentation is extended by reason of the Commission's request for additional information.