



ROANOKE REGIONAL AIRPORT COMMISSION

July 20, 2021
8:30 a.m.

TENTATIVE AGENDA FOR THE COMMISSION

1. Call to Order -- Roll Call

2. **CONSENT AGENDA**

C-1 Minutes of the regular monthly meeting held on June 15, 2021, and special meetings held on June 21, 2021 and July 13, 2021.

RECOMMENDED ACTION: Receive and file.

C-2 Minutes of all remote meetings held pursuant to the declaration by the Governor of Virginia of a state of emergency in accordance with VA. Code § 44-146.17 and, specifically, but not limited to, the meetings listed in the agenda packet.

RECOMMENDED ACTION: Receive and file.

C-3 Roanoke Regional Airport Commission Air Traffic Report – May 2021.

RECOMMENDED ACTION: Receive and file.

REGULAR AGENDA

3. Hearing of Citizens Upon Airport Matters

4. Reports of Airport Businesses

5. Reports through/from the Interim Executive Director

A. Employee tenure recognition from the Interim Executive Director and introduction of a new employee.

B. The monthly Air Service update from the Director of Marketing and Air Service.

Recommended Action: Receive and file.

C. A report from the Interim Executive Director with regard to authorizing the Interim Executive Director to complete, file and execute the American Rescue Plan Act (ARPA) Grant 3-51-0045-Pending for Operating Expenses, Debt Service, and Debt Service Reserve

Funds and Concessions Relief. **(Resolution No. 21-072021)**

- D. A report from the Interim Executive Director with regard to authorizing a lease agreement with Landeco L.L.C. for the use of Hangar 12. **(Resolution No. 22-072021)**
6. Motions and Miscellaneous Business:
- A. Comments by the Interim Executive Director.
 - B. Inquiries and/or Comments by Commission Members.
 - 1. A request from Dale Guidry, for a Closed Meeting for the purposes of interviews, discussion, and consideration of prospective candidates for employment, being candidates for the position of Executive Director, pursuant to section 2.2-3711 A (1), Code of Virginia (1950), as amended.
7. Certification of Closed Meetings
8. Adjourn.

Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations or adaptations.

In accordance with guidelines adopted by this Commission, please be advised that all speakers making presentations as part of the "Reports of Airport Businesses" and the "Hearings of Citizens Upon Public Matters" section of the agenda shall be confined to three minutes, unless additional time has been requested of and granted by the Commission, or unless such presentation is extended by reason of the Commission's request for additional information.