



ROANOKE REGIONAL AIRPORT COMMISSION

FEBRUARY 21, 2017
8:30 a.m.

TENTATIVE AGENDA FOR THE COMMISSION

1. Call to Order -- Roll Call

1.A. Approval of Prepared Agenda

2. CONSENT AGENDA

C-1 Minutes of the regular monthly meeting held on December 20, 2016.

RECOMMENDED ACTION: Dispense with the reading thereof and approve as recorded.

C-2 Roanoke Regional Airport Commission Air Traffic Report – December 2016.

RECOMMENDED ACTION: Receive and file.

REGULAR AGENDA

3. Video Month In Review

4. Hearing of Citizens Upon Airport Matters

5. Reports of Airport Businesses

6. Reports through/from the Executive Director

A. The monthly Air Service Update from the Director of Marketing and Air Service.

B. The monthly financial report from the Commission Treasurer.

C. A report from the Commission Treasurer with regard to authorizing a sole source contract with Appalachian Power Company for electric service. **(Resolution No. 01-022117)**

D. A report from the Director of Planning and Engineering with regard to the Fiscal Year 2018 Capital Improvement Program. **(Resolution No. 02-022117)**

E. A report from the Director of Planning and Engineering with regard to authorizing the second one-year extension of Term Contract No. 5987 with Skanska USA Building, Inc. for professional engineering construction management services relating to multiple construction projects. **(Resolution No. 03-022117)**

F. A report from the Executive Director with regard to approving an application by Kane Aviation, LLC to do business at the Airport as a Specialized Fixed Base Operator Providing Part 61 Flight Instruction. **(Resolution No. 04-022117)**

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7. Motions and Miscellaneous Business:
 - A. Comments by Executive Director.
 - B. Inquiries and/or Comments by Commission Members.

8. Adjourn.

Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations or adaptations.

In accordance with guidelines adopted by this Commission, please be advised that all speakers making presentations as part of the "Reports of Airport Businesses" and the "Hearings of Citizens Upon Public Matters" section of the agenda shall be confined to five minutes, unless additional time has been requested of and granted by the Commission, or unless such presentation is extended by reason of the Commission's request for additional information.