



ROANOKE REGIONAL AIRPORT COMMISSION

**FEBRUARY 16, 2021
8:30 a.m.**

TENTATIVE AGENDA FOR THE COMMISSION

Because of present state of emergency due to the COVID-19 pandemic, and until further notice, the public cannot be accommodated physically in proximity to the Commissioners and Staff Participants. Meeting will be set up through Zoom at <https://www.facebook.com/flyROA/live/>

Any requests to speak must be emailed to: cathyb@flyroa.com no later than noon on Friday, February 13, 2021. After request is received, zoom meeting information will be provided to the requester by 8:15 a.m. on the day of the meeting.

1. Call to Order -- Roll Call

2. **CONSENT AGENDA**

C-1 Minutes of the meeting held on January 19, 2021 and minutes of the meeting held on January 27, 2021.

RECOMMENDED ACTION: Dispense with the reading thereof and approve as recorded.

C-2 Roanoke Regional Airport Commission Air Traffic Report – December 2020.

RECOMMENDED ACTION: Receive and file.

REGULAR AGENDA

3. Hearing of Citizens Upon Airport Matters

4. Reports of Airport Businesses

5. Reports through/from the Interim Executive Director

A. The monthly Air Service Update from the Director of Marketing and Air Service.

(i) Nico Mirman, Ailevon Pacific – presentation on status of the aviation industry

B. The monthly financial report from the Commission Treasurer

C. A report from the Interim Executive Director with regard to amending the Ground Transportation Rules and Regulations for Roanoke-Blacksburg Regional Airport. **(Resolution 04-021621)**

- D. A report from the Interim Executive Director with regard to authorizing award of a contract to W. C. English, Incorporated for the Long and Short Term Parking Lot Rehabilitation Project. **(Resolution 05-021621)**
 - E. A report from the Interim Executive Director with regard to authorizing the purchase of real property currently owned by Nordt Properties, LLC, bearing City of Roanoke Tax Parcel No. 6630107. **(Resolution No. 06-021621)**
 - F. A report from the Interim Executive Director with regard to a determination of sole source procurement and approval of a contract with Paslay Management Group ("PMG"). **(Resolution No. 07-021621)**
6. Motions and Miscellaneous Business:
- A. Comments by the Interim Executive Director.
 - B. Inquiries and/or Comments by Commission Members.
 - 1. A request from Cynthia Lawrence, Search Committee Chair, for a Closed Meeting to discuss interviews of offerors seeking the award of a public contract involving the expenditure of public funds, and discussion of the terms of a contract involving the expenditure of public funds, where discussion of these topics in an open session would adversely affect the bargaining or negotiating strategy of the Commission, pursuant to Section 2.2-3711. A.29, Code of Virginia (1950), as amended.
7. Certification of Closed Meetings
8. Adjourn.

Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations or adaptations.

In accordance with guidelines adopted by this Commission, please be advised that all speakers making presentations as part of the "Reports of Airport Businesses" and the "Hearings of Citizens Upon Public Matters" section of the agenda shall be confined to three minutes, unless additional time has been requested of and granted by the Commission, or unless such presentation is extended by reason of the Commission's request for additional information.