

**REQUEST FOR PROPOSALS  
ROANOKE REGIONAL AIRPORT COMMISSION  
RFP 17-006**

**FOR**

**ONE DOUBLE-FACED OUTDOOR LED ELECTRONIC MESSAGE SIGN**

The Roanoke Regional Airport Commission is requesting proposals from qualified sign contractors to design, provide, and install one monument style Double-Faced Outdoor LED Electronic Message Sign. Operation of the sign is to be web-based with the intent that messages can be remotely controlled. The sign manufacturer will be responsible for a turn-key project including but not limited to site preparation, grading, construction of a concrete sign base, pulling the fiber optic cable, pulling electrical to sign location, manufacturing the sign, final installation of the sign, testing of the digital display and, training of Commission personnel.

Interested parties should contact Erin Henderson, Contracts Administrator at [erinh@flyroa.com](mailto:erinh@flyroa.com) to obtain a copy of RFP 17-006 which includes all specifications and requirements. Proposals are also available on the Commonwealth's Procurement site eVA. Proposals must be submitted to the Commission's Administrative Office in accordance with the guidelines contained in the request.

Proposals will be accepted until 2:00 P.M. local time prevailing on July 19, 2017 at the Commission's Administrative Office located at 5202 Aviation Drive, Roanoke, VA 24012.

The Roanoke Regional Airport Commission reserves the right to waive any informalities, technicalities or irregularities, or to reject any and all proposals or to re-advertise for proposals and to award or refrain from awarding the Contract.

This procurement is subject to and governed by the Virginia Public Procurement Act, as amended, as implemented by the Roanoke Regional Airport Commission Procurement Regulations, as amended, which are incorporated by reference herein.

