



ROANOKE REGIONAL AIRPORT COMMISSION

DECEMBER 17, 2019

8:30 a.m.

TENTATIVE AGENDA FOR THE COMMISSION

1. Call to Order -- Roll Call

2. CONSENT AGENDA

C-1 Minutes of the regular monthly meeting held on November 19, 2019.

RECOMMENDED ACTION: Dispense with the reading thereof and approve as recorded.

C-2 Roanoke Regional Airport Commission Air Traffic Report – October 2019.

RECOMMENDED ACTION: Receive and file.

REGULAR AGENDA

3. Hearing of Citizens Upon Airport Matters

4. Reports of Airport Businesses

5. Reports through/from the Executive Director

A. The monthly financial report from the Commission Treasurer.

B. The Audited Financial Statements from the Commission Treasurer.

C. A report from the Executive Director with regard to authorizing a Master Lease Agreement with Franklin Road Junction LLC for property located at 4341 Thirlane Road. **(Resolution No. 32-121719)**

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6. Motions and Miscellaneous Business:
 - A. Comments by Executive Director.

Status of the CONRAC project.
 - B. Inquiries and/or Comments by Commission Members.
 1. A request from the Commission Chair for a Closed Meeting to discuss the performance of a specific Commission employee, being Executive Director, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended.

RECOMMENDED ACTION: Concur in request for Closing Meeting.
7. Convene in Closed Meeting
8. Reconvene
9. Certification of Closed Meeting
10. Adjourn

Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations or adaptations.

In accordance with guidelines adopted by this Commission, please be advised that all speakers making presentations as part of the "Reports of Airport Businesses" and the "Hearings of Citizens Upon Public Matters" section of the agenda shall be confined to three minutes, unless additional time has been requested of and granted by the Commission, or unless such presentation is extended by reason of the Commission's request for additional information.