



## ROANOKE REGIONAL AIRPORT COMMISSION

DECEMBER 15, 2020

8:30 a.m.

### TENTATIVE AGENDA FOR THE COMMISSION

1. Call to Order -- Roll Call

2. **CONSENT AGENDA**

2A Minutes of the regular monthly meeting held on November 17, 2020.  
Minutes of the Special Meeting held on November 20, 2020.  
Minutes of the Special Meeting held on December 3, 2020.

RECOMMENDED ACTION: Dispense with the reading thereof and approve as recorded.

2B Roanoke Regional Airport Commission Air Traffic Report – October 2020.

RECOMMENDED ACTION: Receive and file.

**REGULAR AGENDA**

3. Hearing of Citizens Upon Airport Matters

4. Reports of Airport Businesses

5. Reports through/from the Interim Executive Director

A. The monthly Air Service Update from the Director of Marketing and Air Service.

B. The monthly financial report from the Commission Treasurer.

6. Motions and Miscellaneous Business:

A. Comments by Interim Executive Director.

i) Status of current projects.

ii) A request that the Commission convene in a closed meeting to discuss and consider the acquisition of real property for a public purpose where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Commission, being property previously identified on the Commission's Airport Master Plan Update as property to be acquired for future aviation development, pursuant to Section 2.2-3711.A.(3), Code of Virginia (1950), as amended.

RECOMMENDED ACTION: Concur in request for Closed Meeting.

**B. Inquiries and/or Comments by Commission Members.**

- i) A request from the Commission Chair that the Commission convene in a closed meeting to discuss specific legal matters requiring legal advice by general counsel, pursuant to Section 2.2-3711.A.(8), Code of Virginia (1950), as amended.

**RECOMMENDED ACTION:** Concur in request for Closed Meeting.

- ii) A request from the Commission Chair that the Commission convene in a closed meeting to discuss the compensation of a specific Commission employee, being Interim Executive Director, pursuant to Section 2.2-3711.A.(1), Code of Virginia (1950), as amended.

**RECOMMENDED ACTION:** Concur in request for Closed Meeting.

- 7. Convene in Closed Meetings
- 8. Certification of Closed Meetings
- 9. Adjourn

**Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations or adaptations.**

**In accordance with guidelines adopted by this Commission, please be advised that all speakers making presentations as part of the "Reports of Airport Businesses" and the "Hearings of Citizens Upon Public Matters" section of the agenda shall be confined to three minutes, unless additional time has been requested of and granted by the Commission, or unless such presentation is extended by reason of the Commission's request for additional information.**