



ROANOKE REGIONAL AIRPORT COMMISSION

August 17, 2021
8:30 a.m.

TENTATIVE AGENDA FOR THE COMMISSION

1. Call to Order -- Roll Call

2. **CONSENT AGENDA**

C-1 Minutes of the regular monthly meeting held on July 20, 2021.

RECOMMENDED ACTION: Receive and file.

C-2 Roanoke Regional Airport Commission Air Traffic Report – June 2021.

RECOMMENDED ACTION: Receive and file.

REGULAR AGENDA

3. Hearing of Citizens Upon Airport Matters

4. Reports of Airport Businesses

5. Reports through/from the Interim Executive Director

A. The monthly Air Service update from the Director of Marketing and Air Service.

Recommended Action: Receive and file.

B. A report from the Interim Executive Director Authorizing Amendment 24 to Thompson & Litton, Inc. for the Schematic Design, Design Development, Construction Documents, and Bid Assistance for the Long-Term and Short-Term Parking Lot Reconfiguration project.
(Resolution No. 23-081721)

C. A report from the Director of Facilities and Grounds with regard to awarding Contract to Bucher Municipal North America for the Purchase of One A900 Airport Service Vehicle.
(Resolution No. 24-081721)

6. Motions and Miscellaneous Business:

- A. Comments by the Interim Executive Director.
 - B. Inquiries and/or Comments by Commission Members.
 - 1. A report from the Commission Chair approving a certain employment contract between Barry Michael Stewart and the Roanoke Regional Airport Commission. **(Resolution No. 25-081721)**
 - 2. A request from Dale Guidry, for a Closed Meeting to discuss the protocol for communications on behalf of the Commission with outside parties pursuant to Section 2.2-3711.A.1 of the Code of Virginia, 1950, as amended.
7. Certification of Closed Meetings
8. Adjourn.

Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations or adaptations.

In accordance with guidelines adopted by this Commission, please be advised that all speakers making presentations as part of the "Reports of Airport Businesses" and the "Hearings of Citizens Upon Public Matters" section of the agenda shall be confined to three minutes, unless additional time has been requested of and granted by the Commission, or unless such presentation is extended by reason of the Commission's request for additional information.