

REQUEST FOR PROPOSALS
FOR PROFESSIONAL
AIRPORT PLANNING/ENGINEERING SERVICES
RELATED TO PREPARATION OF AN AIRPORT MASTER PLAN FOR THE ROANOKE-
BLACKSBURG REGIONAL AIRPORT
RFP No. 18-025

The Roanoke Regional Airport Commission hereby requests Proposals from airport planning/engineering firms for professional services relating to the preparation of an Airport Master Plan for the Roanoke-Blacksburg Regional Airport. The successful respondent shall have a recent background in preparing Airport Master Plans for commercial service airports with a particular focus on forecasting, airfield analysis, determining critical aircraft, land use planning, environmental planning encompassing sustainability, and financial planning.

Interested firms should contact the Roanoke Regional Airport Commission, 5202 Aviation Drive, Roanoke, VA 24012, telephone (540) 362-1999, attention Erin Henderson, to obtain a copy of the Request for Proposals (RFP No. 18-025) or download a copy of the RFP at <https://www.flyroa.com>. Proposals must be prepared and submitted in accordance with the guidelines contained in the RFP, until 2:00 P.M. local time prevailing on January 7, 2019.

A pre-proposal meeting will be held at 10:00 a.m. on December 12, 2018 in the Commission's Conference Room A, located on the second floor of the terminal building. Although not mandatory, it is strongly recommended that any potential respondents should attend. No site tours will be offered.

All Proposers shall endeavor to afford Disadvantaged Business Enterprises (DBE's) a reasonable opportunity to participate in this project. This project will be funded, at least in part, with federal AIP funds, so the Commission has established a project goal of 4.4% for DBE participation by the successful respondent. In addition, minority business enterprises will be afforded full opportunity to submit proposals in response to this solicitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award.

The Roanoke Regional Airport Commission reserves the right to waive any informalities, technicalities, or irregularities in a Proposal, or to reject any and all Proposals, or to re-advertise for Proposals and to award or refrain from awarding the Contract for the services specified.

The Roanoke Regional Airport Commission, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all Proposers, that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.